



Appeal for Denied BCPA Registration Application

Any declined applicant is welcome to appeal the Certification Commission decision. The process is described below.

1. The applicant must submit the appeal within 30 days of the decline notice sent by email from PACB.
2. The applicant must clearly state his/her reason for the appeal.
3. Supporting documentation should be submitted with the appeal, depending on the reason stated in the decline letter.
4. The appeal and supporting documentation will be sent to the appeals committee for review.

Your Name:

Phone:

Email:

Date Submitted:

Please explain rationale for the appeal. Additional documentation may be submitted to support the appeal.

The appeals request must be submitted in writing to PACB within 30 days of the decline notice sent by email from PACB. The Certification Commission requires at least 2 weeks to review documentation and provide a response.

Return this form to:

Certification Department
PACB
2300 Wildwood Ave, #6771
Sherwood, AR 72120

Or by email to admin@pacboard.org with the subject line: Application Appeal